

WorkAlone SenecaSAFE Feature

The WorkAlone feature in the SenecaSAFE app is a real-time automated alert to Security Services to notify someone you are working or studying on campus to provide you personalized ways to manage your safety needs, because *Your Safety Matters!*

The WorkAlone app module is designed to allow the user to create virtual check-ins based on their time on campus and how frequently they want to be notified. This service allows you to control the amount of check-ins based on your personal preference for what you could be experiencing – new or existing medical concern that could cause harm if you are left alone, safety concern due to an incident on or off campus, or just want someone to know you're working late in case something was to happen.

The user is able to set their phone number, campus, provide specific custom room/space information, the length of their stay on campus, and how frequently they want the app to check-in.

To access the WorkAlone feature you can hit the WorkAlone button on the main page or by accessing the Safety Toolbox.

The screenshot shows the 'Seneca SAFE' app interface for the 'WorkAlone' feature. It includes a 'WorkAlone' header with a back arrow, a 'Your Phone Number (10 digits):' field, a 'Campus:' dropdown menu, a 'Room/Desk Number:' field, a 'Room/Area:' dropdown menu, a 'Check-In Frequency:' dropdown menu, and a 'Length of Stay:' dropdown menu. At the bottom, there is a 'Register' button with a checkmark icon.

The screenshot shows the 'Seneca SAFE' app interface for a 'WorkAlone Session In Progress'. It includes a 'WorkAlone' header with a back arrow, a 'Remaining time: 240 minutes.' indicator, and a 'Check-In Interval: Every 30 minutes.' indicator. Below the indicators are three buttons: 'Back' with a left arrow, 'Emergency' with a warning triangle, and 'Cancel' with an 'X'.

Once you set up your WorkAlone session, Security Services gets real time notification that you are working on campus and can monitor your session to receive notification if:

- you fail to check in
- you are experiencing an emergency with the built in Emergency Panic button
- you end your session early and go home.

The notifications are sent to you via the SenecaSAFE push notification to check in and to Security via email, phone call, and dashboard alert.

To use the WorkAlone session, please ensure your mobile device is set to allow notifications from the SenecaSAFE app and your device has the volume on and not set to silent or do not disturb.

Want to notify someone you are working on campus, but don't have a mobile device? Don't worry, Security Services has options for you! Security Services still offers the WorkingAlone Service by contacting us via phone, email, or in person for anyone working alone on campus any time of the day or night. When you arrive, connect with us (by phone, email, or in person) to arrange periodic check-ins at your work area. When leaving, it is equally important to advise Security to discontinue the service.

Emergency Helpline & Main Security Dispatch: 416-764-0911

Email: Security@SenecaPolytechnic.ca

