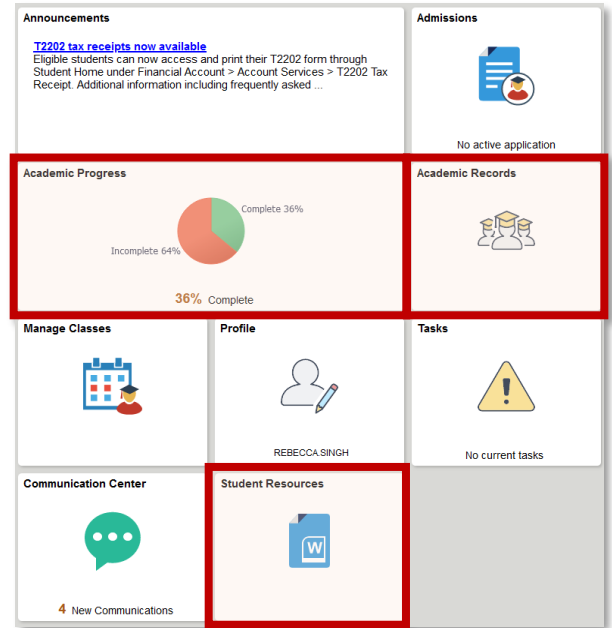


Understanding Your Academic Record: Grades, Academic Standing, GPA & more

At the end of each term, it is your (the student's) responsibility to check your grades, academic standing, GPA and advising comments. This information can be found via [Student Home](#) through the [Academic Progress](#) and [Academic Records](#) tile. You should also be aware of how to locate your program chart (through the [Student Resources](#) tile).

It's also important that you are aware of Seneca's [Grading policy](#) and the [Student Progression and Promotion policy](#).

Review the [Important Academic Dates](#) to confirm when the final grades will be available each term.

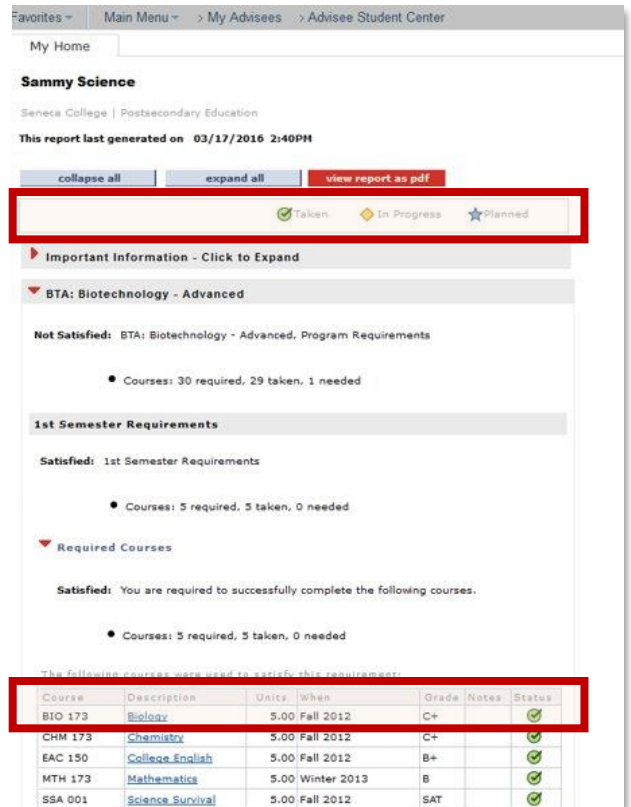


Academic Progress Tile:

Within the Academic Progress tile on Student Home, you can find information on your academic progress (both a summary and detailed information), your expected graduation term, your academic requirements and your Student Adviser's information. Pay particular attention to your **Academic Requirements**.

The Academic Requirements report details the requirements for your program and includes courses taken (both completed and in progress), the grades achieved, the term taken, and the status (taken or in progress).

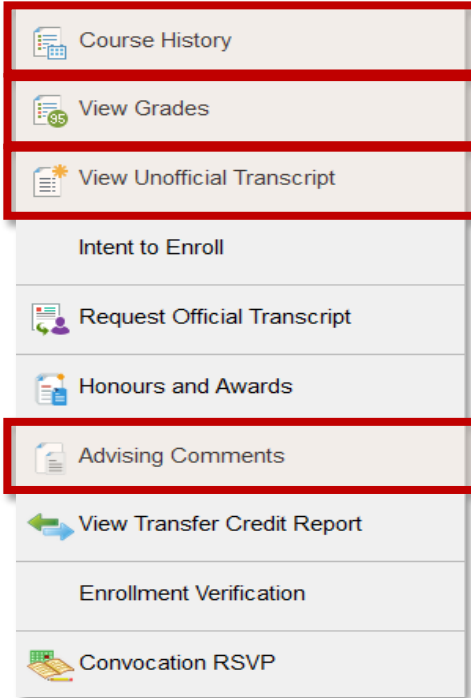
If general education/liberal studies (LSO) courses are required in your program, it will appear within your academic requirements (either within the specific term or at the bottom of the report). Visit the [School of English & Liberal Studies website](#) for more information.



Understanding Your Academic Record: Grades, Academic Standing, GPA & more

Academic Records Tile:

Within the Academic Records tile on Student Home, you can find information on your course history, grades, transcripts, and much more. Pay particular attention to **course history**, **view grades**, **unofficial transcript** and **advising comments**.



Course History: allows you to view all courses taken (both completed and in progress, the grades achieved, the term taken and the status (taken or in progress).

View Grades: allows you to view your courses/grades per term, including your term GPA and cumulative GPA.

View Unofficial Transcript: this is a detailed record of your academic history at Seneca. All course attempts are displayed on the transcript. Your transcript includes all courses taken (both completed and in progress, the grades achieved, the term taken, and GPA information. It also includes your awarded credentials.

Advising Comments: advising comments including information such as program transfer requests/responses, course/program recommendations, instructions for courses with temporary grades (INC, SUP, DEF) and academic standing information.

Important Policies:

Seneca's [Grading Policy](#) defines the standards for assigning grades to recognize student achievement in a course and program.

Letter Grade	Grade Point Value	Percentage Grade
A+	4.0	90% to 100%
A	4.0	80% to 89%
B+	3.5	75% to 79%
B	3.0	70% to 74%
C+	2.5	65% to 69%
C	2.0	60% to 64%
D+	1.5	55% to 59%
D	1.0	50% to 54%
F	0.0	0% to 49%
DNA (Registered, did not attend, did not officially withdraw)	0.0	N/A

Throughout the term, your tests/assignments are graded on a percentage basis. These add up to an overall percentage in the course. At the end of the term, the course percentage converts to a letter grade on your academic record.

Letter grades affect your Grade Point Average (GPA). Use Seneca's [GPA Calculator tool](#) to calculate your GPA.

See the next page for an explanation on the various GPA calculations.

Understanding Your Academic Record: Grades, Academic Standing, GPA & more

Letter Grade	Description
ADV	Advanced standing (As of May 2015, no longer in use)
AEG	Aegrotat standing (refer to section 1.4 of this policy)
ATT	Attendance satisfactory
CTC	Conditional transfer credit
DNC	Did not complete
EXM	Exemption
EXC	Excellent
SAT	Satisfactory
TC	Transfer credit
UN	Unsatisfactory
WD	Officially withdrew from the course before the established deadline without penalty
***	Officially withdrew

These grade designations do not affect your GPA.

You may also receive a 'temporary grade.' These are typically based on extenuating and extraordinary circumstances, often accompanied by valid official documentation. Temporary grades are eventually converted to a permanent final grade. Be sure to view your grades and advising comments if you receive any temporary grades.

Designation	Description
DEF	Deferred examination privilege granted (refer to section 1.6 of this policy)
INC	Incomplete (refer to section 1.7 of this policy)
IP	In progress
SUP	Supplemental privilege granted (refer to section 1.5 of this policy)

GPA Definition and Calculation:

- Term GPA:** The GPA for all graded courses within a single term.
- Cumulative GPA:** The GPA for all graded courses regardless of the term or program.
- Program GPA:** The GPA of all successfully completed graded courses required for a specific program.
- Graduating GPA:** The GPA of all graded courses used toward the credential requirement upon graduation.

Use Seneca's [GPA Calculator tool](#) to calculate your GPA.

Understanding Your Academic Record: Grades, Academic Standing, GPA & more

Seneca's [Student Progression and Promotion Policy](#) outlines the requirements to be met by full-time or part-time students to graduate from an Ontario college credential or honours bachelor's degree program at Seneca. Students are deemed to be in good academic standing upon entry into a program. Academic standing is issued at the end of each term, under one of the following categories:

Academic Standing	Description
Good	Assigned to students who have achieved or exceeded all school and program standards. This includes a term GPA equal to or greater than 2.0 (or 2.5 for degree programs) and having failed no courses in the term.
Satisfactory	Assigned to students who have achieved a term GPA equal to or greater than 2.0 (or 2.5 for degree programs) and having failed two or less courses in the term.
Probationary	Assigned to students who have achieved a term GPA of less than 2.0 (or 2.5 for degree programs) or who have failed three or more courses.
Withdrawn	May be assigned to students who do not achieve satisfactory academic standing for two consecutive terms.

Graduation requirements:

Diploma and certificate programs require a minimum graduating GPA of 2.0. Degree programs require a minimum graduating GPA of 2.5, which includes a minimum GPA of 2.5 in all professional courses and a minimum GPA of 2.0 in English and LSO courses.

Student Resources Tile:

All students should be aware of their program chart located within the Student Resources tile on Student Home.

Seneca SCHOOL OF BIOLOGICAL SCIENCES & APPLIED CHEMISTRY		CHEMICAL LABORATORY TECHNICIAN	
Year 1/Level 1 Sept/Jan/May	Year 2/Level 2 Sept/Jan/May	Year 2/Level 3 Sept/Jan/May	Year 2/Level 4 Sept/Jan/May
BIO 173 Biology	BIO 273 Biology Prerequisite BIO173 and MTH171	AIC 372 Applied Inorganic Chemistry Prerequisite CHM273 and MTH171	BIC 472 Biochemistry Prerequisites CHO372 AND BIO273
CHM 173 Chemistry	CHM 273 Chemistry Prerequisite CHM173 and MTH171	CHO 372 Organic Chemistry Prerequisite CHM273, MTH273, COM101 or COM111	ITM 472 Instrumental Methods Prerequisites CHO372
MTH 171 Mathematics	MTH 273 Mathematics Prerequisite MTH171	MBG 372 Microbiology Prerequisite BIO273, MTH273, COM101 or COM111	IOC 472 Analytical Chemistry Prerequisite CHO372
SSA 001 Science Survival	ACA 273 Advanced Computer Applications Prerequisite MTH171	PHY 453 Physics Prerequisite MTH273	IMB 472 or IPM 472 Industrial Microbiology or Introduction to Pharmaceutical Manufacturing Prerequisite MBG372, CHO372
COM 101 or COM 111 Communicating Across Contexts	General Education Option I	SES 391 Effective Technical Writing Prerequisite COM101 or COM111 General Education Option II	General Education Option III

Your program chart provides detailed information on all required courses for your program. It includes information on prerequisite/corequisite courses, the terms courses are offered and information on the terms general education courses/LSO's are to be taken.

Still have questions?

Email your Student Adviser (using your MySeneca email) and they will get back to you as soon as possible. Also, check out the [Student Advising site](#) on MySeneca to learn more about what your Student Adviser can do for you! Remember, the Student Advising team is only an email away.