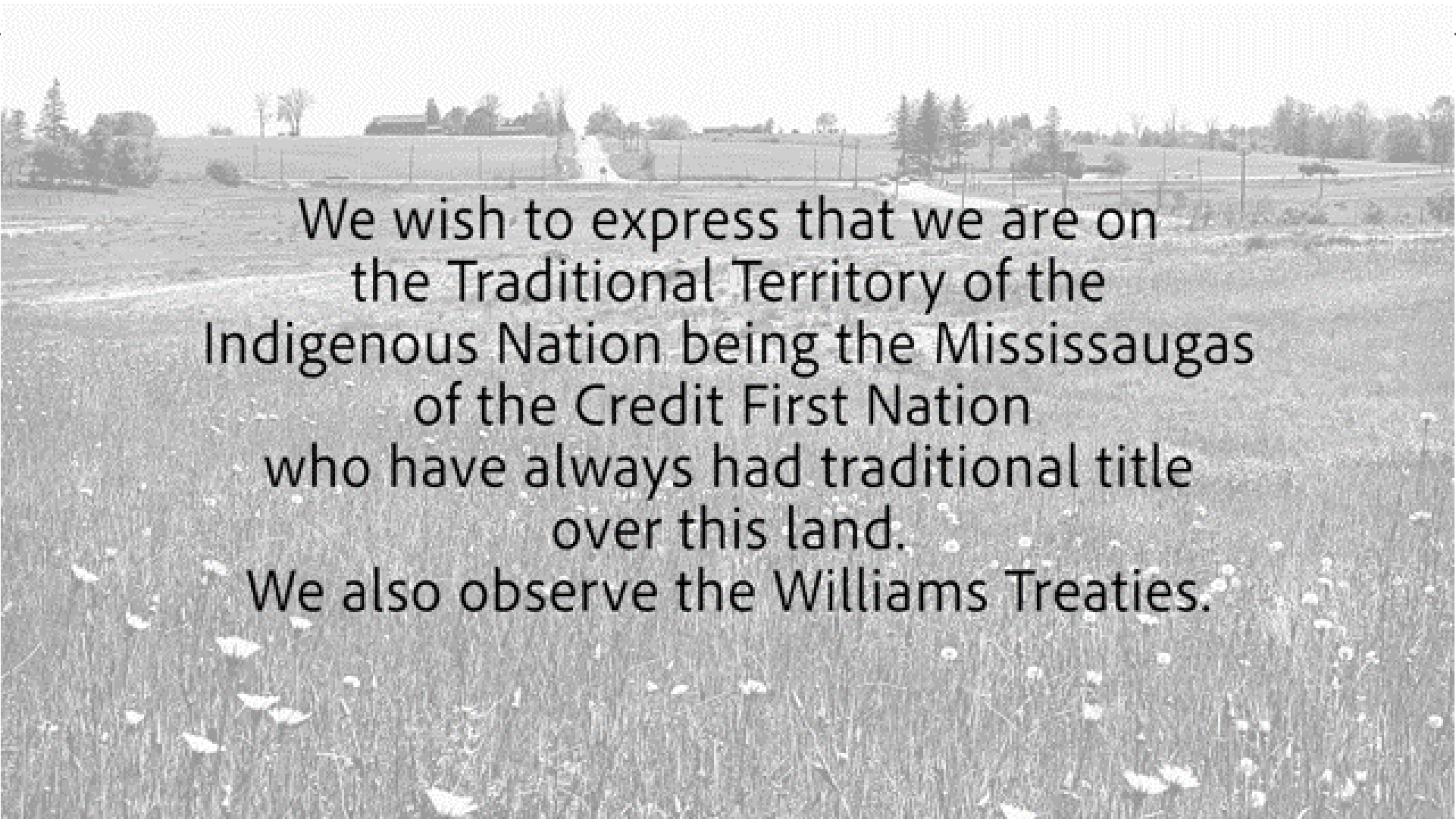




Understanding your Academic Record:
Grades, Academic Standing, GPA and more

Updated April, 2025

WELCOME AND LAND ACKNOWLEDGEMENT



We wish to express that we are on
the Traditional Territory of the
Indigenous Nation being the Mississaugas
of the Credit First Nation
who have always had traditional title
over this land.
We also observe the Williams Treaties.

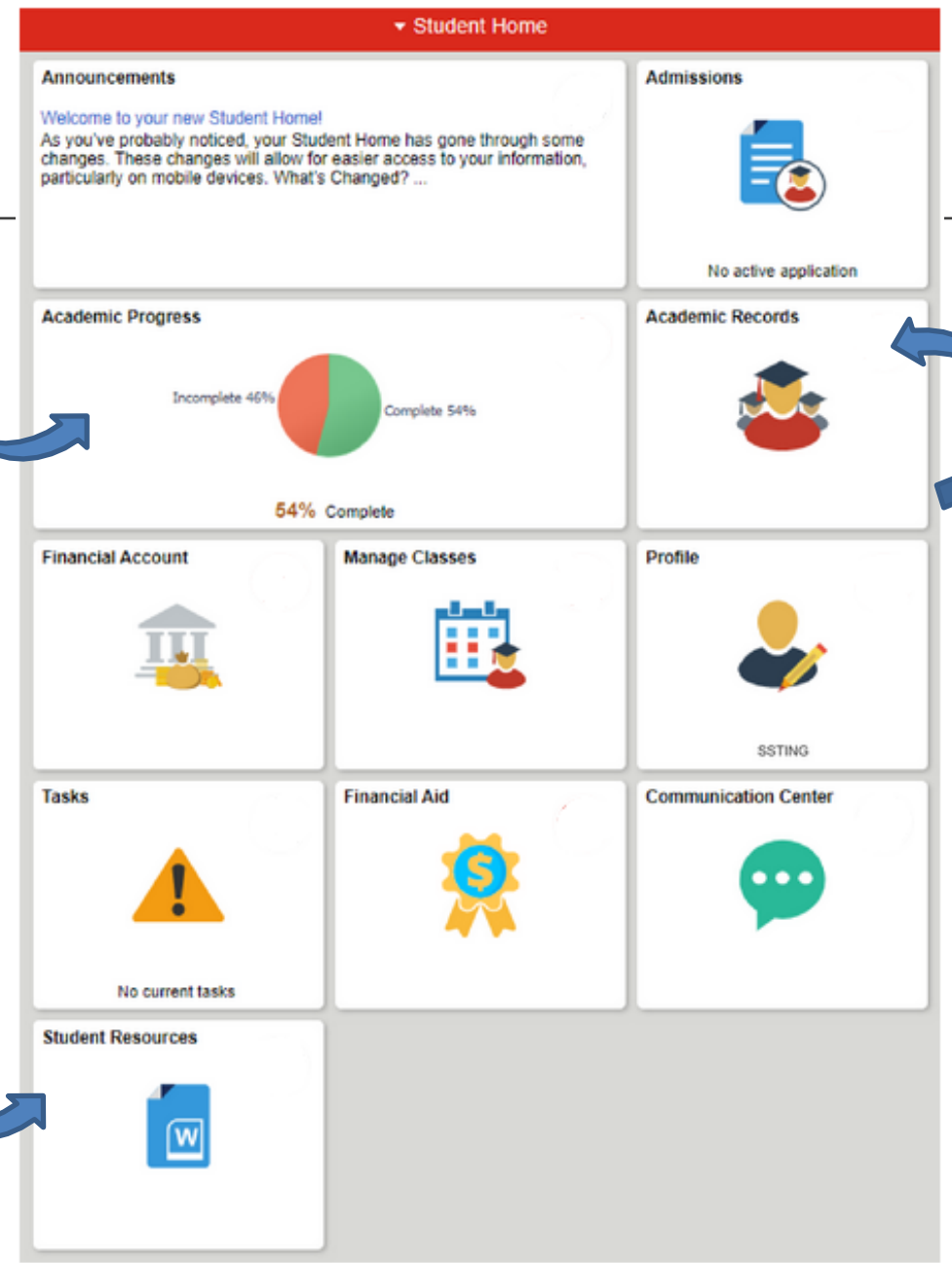
Student Home

The areas we will review are found on your [Student Home](#), specifically these tiles:

Academic Progress
Academic Records
Student Resources

Seneca Policies

We will also cover Seneca's Grading policy and Student Progression & Promotion policy



STUDENT HOME:

Academic Progress Tile

My Academic Requirements

Student Home Academic Progress

Academic Progress Summary
Report data generated on 11/27/2019 2:32:47PM Refresh

Incomplete 46% Complete 54%

*Progress based on Courses **54% Complete**

A brief description of the links and information in this section:

Academic Progress Summary: View a summary of your academic progress

Academic Progress: View a detailed report of your academic progress, course requirements and any additional requirements, such as the need for a First Aid certificate

My Academic Requirements: The classic style of "Academic Progress," please see description above

Expected Graduation Term: View your expected graduation term and program status

Advisers: Shows your Student Adviser's contact information and booking availability

This report last generated on 04/03/2025 12:09PM

Special Instructions.

Read the Special Instructions below:

Some programs require an English Course, a Math course, or both in the first semester. Please see the details below for the course(s) applicable to your program. If you have already completed the course(s) noted below, an equivalent course, or have received a Transfer Credit, you have met the requirements and no action is necessary.

If an English course and/or Math course are required, and if you do not see the course(s) noted below listed under your 1st Semester Requirements and available to select in the Add to Queue column, then you will need to search for the course(s) in the VSB Visual Schedule Builder tool to add to your schedule.

Your required English course for Program: ACC is COM101.

Your required Math course for Program: ACC is MBF101.

Collapse All Expand All View Report as PDF

Taken In Progress Planned

Important Information - Click to Expand

ACC: Accounting

Satisfied: ACC: Accounting, Program Requirements

- Courses: 23 required, 23 taken, 0 needed

1st Semester Requirements

Satisfied: 1st Semester Requirements

- Courses: 5 required, 5 taken, 0 needed

Required Courses

Satisfied: You are required to successfully complete the following courses.

- Courses: 4 required, 4 taken, 0 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ACC 120	Accounting Basics I	3.00	Winter 2025		◆
BAM 101	Intro to Business Admin	3.00	Winter 2025		◆
COM 101	Communicating Across Contexts	3.00	Winter 2025		◆
ISC 100	Introduction to Seneca Studies	3.00	Fall 2018	D	✔

My Academic Requirements: Courses taken and outstanding

This report last generated on 04/03/2025 12:09PM

Special instructions.

Read the Special Instructions below:

Some programs require an English Course, a Math course, or both in the first semester. Please see the details below for the course(s) applicable to your program. If you have already completed the course(s) noted below, an equivalent course, or have received a Transfer Credit, you have met the requirements and no action is necessary.

If an English course and/or Math course are required, and if you do not see the course(s) noted below listed under your 1st Semester Requirements and available to select in the Add to Queue column, then you will need to search for the course(s) in the VSB Visual Schedule Builder tool to add to your schedule.

Your required [English](#) course for Program: ACC is COM101.

Your required [Math](#) course for Program: ACC is MBF101.

[Collapse All](#) [Expand All](#) [View Report as PDF](#)

Taken In Progress Planned

Important Information - Click to Expand

ACC: Accounting

Satisfied: ACC: Accounting, Program Requirements

• Courses: 23 required, 23 taken, 0 needed

1st Semester Requirements

Satisfied: 1st Semester Requirements

• Courses: 5 required, 5 taken, 0 needed

Required Courses

Satisfied: You are required to successfully complete the following courses.

• Courses: 4 required, 4 taken, 0 needed

The following courses were used to satisfy this requirement:

Course	Description	Personalize View All (2)		First	1-4 of 4	Last
		Units	When			
ACC 120	Accounting Basics I	3.00	Winter 2025			
BAM 101	Intro to Business Admin	3.00	Winter 2025			
COM 101	Communicating Across Contexts	3.00	Winter 2025			
ISC 100	Introduction to Seneca Studies	3.00	Fall 2018	D		



No GPAs or Academic Standing here

Here, you'll see the **requirements for your program outlined by semester**. This includes:

Courses taken

The grades achieved

The term in which you took the course

Note the status:



Taken



In Progress

This helps to keep track of what you have taken and what you still need to graduate from the program, including General Education/LSO courses....

My Academic Requirements: General Education / LSO

Any semester when a general education/liberal studies course is required in the curriculum, it will appear within your academic requirements

They will also be listed at the very bottom of the page

3rd Semester Requirements

Satisfied: 3rd Semester Requirements

- Courses: 6 required, 6 taken, 0 needed

Required Courses

Satisfied: You are required to successfully complete the following courses.

- Courses: 5 required, 5 taken, 0 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ACC 416	Intmed Accounting I - Part I	3.00	Fall 2020	A	✓
ALW 381	Business Law for Accounting	3.00	Fall 2020	D	✓
EAC 594	Comm Digital Workplace	3.00	Winter 2019	D+	✓
OBR 250	Organizational Behaviour	3.00	Winter 2019	D	✓
SMS 315	Systems Studies II	3.00	Winter 2020	D	✓

Required Sciences & Social Sciences

Satisfied: At least one General Education course must be taken from each category: Arts & Humanities and Sciences & Social Sciences.

- Courses: 1 required, 1 taken, 0 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
NAT 101	Is There Life Beyond Earth?	3.00	Winter 2020	C+	✓

General Education Requirement

Satisfied: General Education Requirement

▶ [Arts & Humanities Requirements](#)

▶ [Sciences & Social Sciences Requirements](#)



More information on the School of English & Liberal Studies (SELS) [website](#)


STUDENT HOME

Academic Records Tile

Course History (not program specific)

Class	Description	Term	Grade	Units	Status
BOA 112	Behaviour of Animals	Winter 2020		3.00	In Progress
COM 101	Communicating Across Contexts	Winter 2020		3.00	In Progress
VAH 100	Animal Handling Introduction	Winter 2020		3.00	In Progress
VAP 101	Anatomy & Physiology	Winter 2020		3.00	In Progress
VCR 100	Client Relations & Med. Term.	Winter 2020		3.00	In Progress
VLP 100	Lab. Procedures & Techniques	Winter 2020		3.00	In Progress
VMP 100	Math and Pharmacology	Winter 2020		3.00	In Progress
VAH 100	Animal Handling Introduction	Unassigned		3.00	Planned

A brief description of the links and information in this section:

Course History: View your course history. 

View Grades: View your grades and GPA.

Intent to Enrol: Ability to submit your intent to enroll.

Honours and Awards: View your honours and awards.

Advising Comments: View your advising comments.

View Transfer Credit Report: View your transfer credit request and status.

Enrolment Verification: Ability to request an Enrolment Verification Letter.

View What-if Report: If you are thinking of changing your program of study, you can use this feature to set up and request a simulated or "what-if" advisement report based on an alternate program of study in order to review the effect on your academic progress.

View Unofficial Transcript: View your unofficial transcript and advising transcript.

View Graduation Status: If you are expecting to graduate, or have applied to graduate, your graduation status will appear here.

Request Official Transcript: Ability to request your official transcript.

Course History (not program specific)

No GPAs or Academic Standing here

✔ Taken

← Transferred

◆ In Progress

Course	Description	Term	Grade	Units	Status
ACA 273	Advanced Computers	Winter 2021	DNC	3.00	✔
ACA 273	Advanced Computers	Summer 2021	B+	3.00	✔
AIC 372	Applied Inorganic Chemistry	Winter 2022	A	3.00	✔
BIC 472	Biochemistry	Fall 2022	C+	3.00	✔
BIO 173	Biology	Fall 2020	D+	3.00	✔
BIO 273	Biology	Fall 2021	C+	3.00	✔
CHM 173	Chemistry	Fall 2020	F	3.00	✔
CHM 173	Chemistry	Winter 2021	C+	3.00	✔
CHM 273	Chemistry	Fall 2021	B	3.00	✔
CHO 372	Chemistry - Organic	Winter 2022	B+	3.00	✔
COM 101	Communicating Across Contexts	Fall 2020	C+	3.00	✔
EAC 384	Creative Writing	Winter 2021	B+	3.00	✔
FLM 278	Introduction to Film Studies	Winter 2023		3.00	◆
IMB 472	Industrial Microbiology	Fall 2022	C+	3.00	✔
IOC 472	Analytical Chemistry	Winter 2023		3.00	◆
ITM 472	Instrumental Methods	Winter 2023		3.00	◆
MBG 372	Microbiology	Summer 2022	B	3.00	✔
MTH 171	Mathematics	Fall 2020	C	3.00	✔
MTH 273	Mathematics	Winter 2021	C	3.00	✔
NAT 160	Natural Science: Nutrition	Fall 2021	B+	3.00	✔
NAT 161	Astronomy: Explore Night Sky	Summer 2022	DNC	3.00	✔
PHY 453	Physics	Summer 2022	C	3.00	✔
SES 391	Effective Technical Writing	Winter 2022	A	3.00	✔
SSA 001	Science Survival	Fall 2020	SAT	3.00	✔

Here, you will see **every course ever taken at Seneca**, regardless of the program.

This still includes:

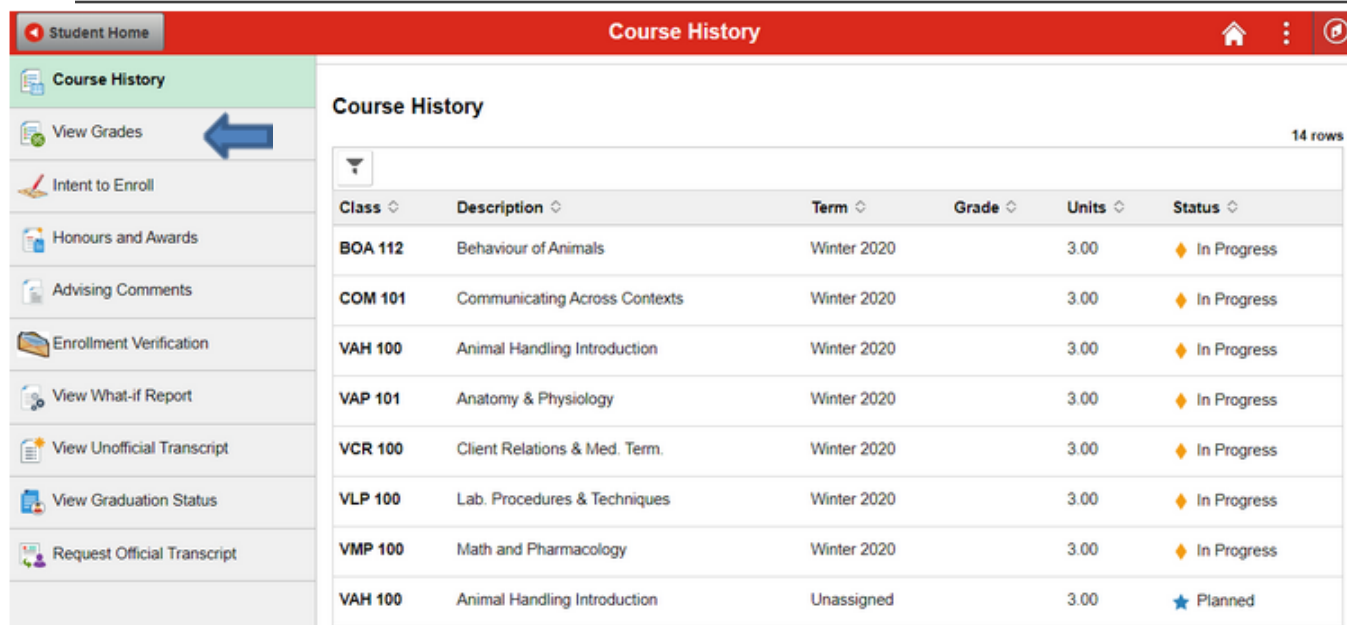
Courses taken

The grades achieved

The term in which you took the course
Status

This is helpful in keeping track of what you have taken if you transfer to or from another Seneca program.

View Grades




The screenshot shows the 'Course History' page in a student's home interface. The page has a red header with 'Student Home' on the left and 'Course History' in the center, along with home, menu, and profile icons on the right. A left-hand navigation menu contains several options: 'Course History', 'View Grades', 'Intent to Enroll', 'Honours and Awards', 'Advising Comments', 'Enrollment Verification', 'View What-if Report', 'View Unofficial Transcript', 'View Graduation Status', and 'Request Official Transcript'. A blue arrow points to the 'View Grades' option. The main content area is titled 'Course History' and shows a table with 14 rows. The table columns are Class, Description, Term, Grade, Units, and Status. The first seven rows show 'In Progress' status with a yellow diamond icon, and the last row shows 'Planned' status with a blue star icon.

Class	Description	Term	Grade	Units	Status
BOA 112	Behaviour of Animals	Winter 2020		3.00	In Progress
COM 101	Communicating Across Contexts	Winter 2020		3.00	In Progress
VAH 100	Animal Handling Introduction	Winter 2020		3.00	In Progress
VAP 101	Anatomy & Physiology	Winter 2020		3.00	In Progress
VCR 100	Client Relations & Med. Term.	Winter 2020		3.00	In Progress
VLP 100	Lab. Procedures & Techniques	Winter 2020		3.00	In Progress
VMP 100	Math and Pharmacology	Winter 2020		3.00	In Progress
VAH 100	Animal Handling Introduction	Unassigned		3.00	Planned

A brief description of the links and information in this section:

Course History: View your course history.

View Grades: View your grades and GPA. 

Intent to Enrol: Ability to submit your intent to enroll.

Honours and Awards: View your honours and awards.

Advising Comments: View your advising comments.

View Transfer Credit Report: View your transfer credit request and status.

Enrolment Verification: Ability to request an Enrolment Verification Letter.

View What-if Report: If you are thinking of changing your program of study, you can use this feature to set up and request a simulated or "what-if" advisement report based on an alternate program of study in order to review the effect on your academic progress.

View Unofficial Transcript: View your unofficial transcript and advising transcript.

View Graduation Status: If you are expecting to graduate, or have applied to graduate, your graduation status will appear here.

Request Official Transcript: Ability to request your official transcript.

View Grades

Winter 2021 | Postsecondary Education | Seneca College Change Term

Class Grades - Winter 2021

Official Grades

Class	Description	Units	Grade	Grade	Grade Points
ACC 417	Intmed Accounting I - Part II	3.00	Graded	C	6.000
ECN 502	Intro to Economics - Macro	3.00	Graded	F	
ETH 400	Contemporary Ethics Issues	3.00	Graded	B	9.000
SMS 416	Systems Studies III	3.00	Graded	D	3.000

Term Statistics - Winter 2021

Description	From Enrollment	Cumulative Total
Units Toward GPA:		
Taken	12.000	87.000
Passed	6.000	69.000
Units Not for GPA:		
Taken		6.000
Passed		
GPA Calculation		
Total Grade Points	18.000	141.000
/ Units Taken Toward GPA	12.000	87.000
= GPA	1.500	1.600

Academic Standing [Probation](#)

Here you will see:

The term in which you took the course

Courses taken

The grades achieved

This page also includes:

Term GPA, Cumulative GPA and Academic Standing*

*We will cover the [Grading Policy](#) and the [Student Progression & Promotion Policy](#) in a few slides

Review the [Important Academic Dates](#) to see when final grades will be available each term

View Unofficial Transcript

The screenshot shows the 'Course History' page in the Student Home system. The page has a red header with 'Student Home' on the left and 'Course History' in the center. A sidebar on the left contains several navigation links, with 'View Unofficial Transcript' highlighted by a blue arrow. The main content area displays a table of course history with 14 rows. The table columns are Class, Description, Term, Grade, Units, and Status. The first seven rows show courses in progress for Winter 2020, while the last row shows a planned course for VAH 100.

Class	Description	Term	Grade	Units	Status
BOA 112	Behaviour of Animals	Winter 2020		3.00	In Progress
COM 101	Communicating Across Contexts	Winter 2020		3.00	In Progress
VAH 100	Animal Handling Introduction	Winter 2020		3.00	In Progress
VAP 101	Anatomy & Physiology	Winter 2020		3.00	In Progress
VCR 100	Client Relations & Med. Term.	Winter 2020		3.00	In Progress
VLP 100	Lab. Procedures & Techniques	Winter 2020		3.00	In Progress
VMP 100	Math and Pharmacology	Winter 2020		3.00	In Progress
VAH 100	Animal Handling Introduction	Unassigned		3.00	Planned

A brief description of the links and information in this section:

Course History: View your course history.

View Grades: View your grades and GPA.

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Advising Comments: View your advising comments.

View Transfer Credit Report: View your transfer credit request and status.

Enrolment Verification: Ability to request an Enrolment Verification Letter.

View What-if Report: If you are thinking of changing your program of study, you can use this feature to set up and request a simulated or "what-if" advisement report based on an alternate program of study in order to review the effect on your academic progress.

View Unofficial Transcript: View your unofficial transcript and advising transcript. 

View Graduation Status: If you are expecting to graduate, or have applied to graduate, your graduation status will appear here.

Request Official Transcript: Ability to request your official transcript.

View Unofficial Transcript

Note: Disable your pop-up blocker to open transcript PDF

Unofficial Transcript - Postsecondary Education

Name: _____ Birthdate: _____
Student ID: _____ OEN: _____

Credentials Awarded by Seneca College

Credential: Ontario College Diploma
Program: Chemical Laboratory Technician
Graduating GPA: 3.0
Completion: Dec 14, 2018
Conferral: Jun 30, 2019



Postsecondary Education undertaken at Seneca College

	GRADE	UNITS	EARNED	OPA UNITS	POINTS
Winter 2015 Chemical Laboratory Technician					
BIO 173 Biology	C	5.0	5.0	5.0	10.0
CHM 173 Chemistry	B	5.0	5.0	5.0	15.0
Term GPA: 2.5	Term Totals:	10.0	10.0	10.0	25.0
Cum GPA: 2.5	Cum Totals:	10.0	10.0	10.0	25.0

End of Postsecondary Education Section

End of Official Transcript

An unofficial transcript is a detailed record of your academic history at Seneca

All course attempts will be displayed on transcripts

Like the previous pages, an Unofficial Transcript will show you:

Courses taken

The grades achieved

The term in which you took the course

Term and cumulative GPAs

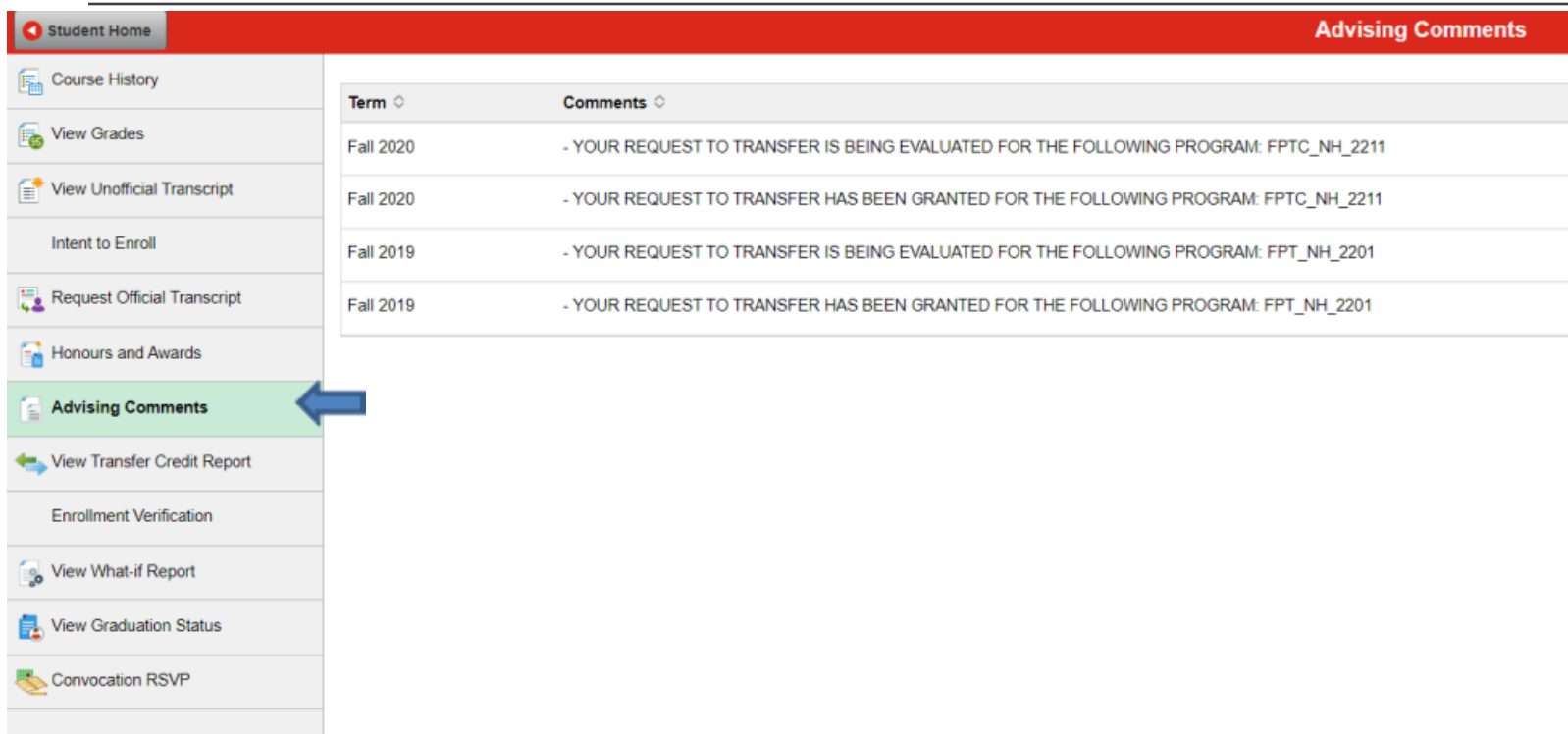
What's different?

A transcript will also show your personal information and your awarded credentials, including the graduating GPA

Through Academic Records, you can also request an **Official Transcript**.

This is typically the document you provide for job interviews and applying for further education.

Advising Comments



Term	Comments
Fall 2020	- YOUR REQUEST TO TRANSFER IS BEING EVALUATED FOR THE FOLLOWING PROGRAM: FPTC_NH_2211
Fall 2020	- YOUR REQUEST TO TRANSFER HAS BEEN GRANTED FOR THE FOLLOWING PROGRAM: FPTC_NH_2211
Fall 2019	- YOUR REQUEST TO TRANSFER IS BEING EVALUATED FOR THE FOLLOWING PROGRAM: FPT_NH_2201
Fall 2019	- YOUR REQUEST TO TRANSFER HAS BEEN GRANTED FOR THE FOLLOWING PROGRAM: FPT_NH_2201

Advising Comments include information such as

- Program transfer requests/responses
- End of term comments like program recommendations
- Instructions for courses with temporary grades (INC, SUP, DEF)
- Academic standing: Good, Probation, Withdrawn

IMPORTANT POLICIES

Grading Policy

Student Progression & Promotion Policy

Grading Policy: Letter Grades

Letter Grade	Grade Point Value	Percentage Grade
A+	4.0	90% to 100%
A	4.0	80% to 89%
B+	3.5	75% to 79%
B	3.0	70% to 74%
C+	2.5	65% to 69%
C	2.0	60% to 64%
D+	1.5	55% to 59%
D	1.0	50% to 54%
F	0.0	0% to 49%
DNA (Registered, did not attend, did not officially withdraw)	0.0	N/A

Throughout the term you get percentage grades on your work
(e.g.: 80% on a midterm, 50% on an assignment)

These add up to an overall percentage in the course, based on the weight of each assessment/assignment
(e.g.: 65% overall)

The course percentage grade converts to a letter grade on your academic record (e.g.: 65% is a C+ letter grade)

Letter grades have a grade point value (e.g.: C+ = 2.5)

The average of the grade point values of all your letter grades is your Grade Point Average (GPA)

[Grading Policy](#)

Grading Policy: Letter grades that do not affect GPA

Letter Grade	Description
ADV	Advanced standing (As of May 2015, no longer in use)
AEG	Aegrotat standing (refer to section 1.4 of this policy)
ATT	Attendance satisfactory
CTC	Conditional transfer credit
DNC	Did not complete
EXM	Exemption
EXC	Excellent
SAT	Satisfactory
TC	Transfer credit
UN	Unsatisfactory
WD	Officially withdrew from the course before the established deadline without penalty
***	Officially withdrew



If you dropped a course after the 10th day of class and by the DNC deadline (for full semester courses), you'll get DNC



If you are successful in a non-graded course, you'll get SAT



If you have a transfer credit from another institution, you'll get TC



If you are unsuccessful in non-graded classes, you'll get UN

Grading Policy: Temporary Grades

You may receive a Temporary Grade

These are typically based on extenuating and extraordinary circumstances, often accompanied by valid official documentation

Temporary grades are eventually converted to a permanent final grade

Designation	Description
DEF	Deferred examination privilege granted (refer to section 1.6 of this policy)
INC	Incomplete (refer to section 1.7 of this policy)
IP	In progress
SUP	Supplemental privilege granted (refer to section 1.5 of this policy)

Grading Policy: GPA breakdown



Term GPA

The GPA for all graded courses within a single term.



Program GPA

The GPA of all successfully completed graded courses required for a specific program.



Cumulative GPA

The GPA for all graded courses regardless of the term.



Graduating GPA

The GPA of all graded courses used toward the credential requirement upon graduation.

You will have a GPA for courses taken in the current term

Next term, you will have a GPA for the that term. You will still have the previous term's GPA, and you will also have a cumulative (average) GPA of both

If you transfer programs, each program will have its own program GPA based on the courses that are required in each program

Once you graduate, only the courses required to graduate will contribute to the graduating GPA. If you retook any courses, only the highest grade will contribute to the graduating GPA

Student Progression & Promotion Policy: Standings

You will be assigned an academic standing at the end of each term:

Academic Standing	Description
Good	Assigned to students who have achieved or exceeded all school and program standards. This includes a term GPA equal to or greater than 2.0 (or 2.5 for degree programs) and having failed no courses in the term.
Satisfactory	Assigned to students who have achieved a term GPA equal to or greater than 2.0 (or 2.5 for degree programs) and having failed two or less courses in the term.
Probationary	Assigned to students who have achieved a term GPA of less than 2.0 (or 2.5 for degree programs) or who have failed three or more courses.
Withdrawn	May be assigned to students who do not achieve satisfactory academic standing for two consecutive terms.

Diploma and certificate programs require a minimum graduating GPA of 2.0

Degree programs require a minimum graduating GPA of 2.5, which includes a minimum GPA of 2.5 in the professional courses and a minimum GPA of 2.0 in English and LSO courses

[See: Student Progression & Promotion Policy](#)

STUDENT HOME

Student Resources Tile

Program Charts

Student Home

Announcements
Welcome to your new Student Home!
As you've probably noticed, your Student Home has gone through some changes. These changes will allow for easier access to your information, particularly on mobile devices. What's Changed? ...

Admissions
No active application

Academic Progress
Incomplete 46% Complete 54%
54% Complete

Academic Records

Financial Account

Manage Classes

Profile
SSTING

Tasks
No current tasks

Financial Aid

Communication Center

Student Resources
Find your program

Seneca

Business (BBS), 2-Year Diploma Curriculum for students beginning Fall 2023 or later

Level 1	Level 2	Level 3	Level 4	NOTES:
Fall / Winter / Summer	Fall / Winter / Summer	Fall / Winter / Summer	Fall / Winter / Summer	
SMS202 Microcomputer Business Applications	SMS310 Data Analysis Tools for Business Pre-requisite: SMS202	QNM223 Business Statistics Pre-requisite: MBF100/ MBF101, SMS202	CRM400 CRM and Selling Pre-requisite: MRK108	<ul style="list-style-type: none"> To remain in the BBS program, students must maintain a minimum GPA of 2.0 (C or 60%). The sequence, pre-requisite, and co-requisite of each course are subject to change. Placement in COM101 or COM111 is based on admissions application information. Placement in MTH158, MBF101 or MBF100 is based on the results of a skills assessment. Students required to take MTH158 in Level 1 must also complete MBF100. This should be completed in Level 2. One General Education option* must be completed from each category: <ol style="list-style-type: none"> Arts & Humanities Sciences & Social Sciences <p>*ECN230, ECN501, ECN502, ECN550, and SOC135 are not accepted as General Education options for this program.</p>
BAM101 Introduction to Business Administration	ACC106 Accounting I	OPM400 Production & Operations Mgmt - Manufacturing & Services Pre-requisite: MBF100/ MBF101, SMS202	ACC212 Managerial Accounting Pre-requisite: ACC106	
PPS100 Professional Presentation Skills	MRK108 Introduction to Marketing Co-requisite: COM101/ COM111	HRA701 Introduction to Human Resources Management	MGS350 Management Studies: Canadian Business Law Co-requisite: COM101/ COM111	
MBF100 or MBF101 Mathematics of Business and Finance	MAN200 Innovation and Entrepreneurship	CSS300 Customer Service Solutions Pre-requisite: MRK108	BUS400 Business Economics (Macro) Pre-requisite: COM101/ COM111, BAM101	
COM111 or COM101 Communicating Across Contexts	OBR250 Organizational Behaviour Pre-requisite: BAM101	EAC594 Business Communications for the Digital Workplace Pre-requisite: COM101/ COM111	CAP500 Career Planning Pre-requisite: EAC594	
SDG101 Intro to Sustainable Business	SOC135 Global Economic Issues	ECN501 Introduction to Principles of Economics (Micro) Co-requisite: COM101/ COM111	MAN400 Introduction to Project Management	
	XXX XXX General Education Option*	XXX XXX General Education Option*	XXX XXX General Education Option*	

What to look for:

- Terms when the courses are offered
- Pre- and co-requisites
- When gen eds/LSOs are required

QUESTIONS?

thank you!

Scan the QR code for a summary of this presentation.

Reach out to your Student Adviser by opening a case through [The Service Hub Portal](#).

To contact your student adviser:

1. Log in to [The Service Hub](#).
2. Select **My Services > My Adviser**.
The Student Support Request form appears.
3. Select the subject of your inquiry from the drop-down menu.
4. Enter the details of your inquiry in the **Details** section.
5. If you need to add any supporting documentation, click **Upload Files** to select and add your files.
6. When you're finished, click **Submit**.

A case will be created for you immediately, and your adviser will respond to your inquiry as soon as possible.

