

## How to Access the RegisterBlast Student Registration Portal- (No Access to Blackboard / Course has Ended)

1. To access the RegisterBlast student registration portal, select the RegisterBlast Campus location your instructor has submitted testing to

[King Campus RegisterBlast Student Registration Portal](#)

[Markham Campus RegisterBlast Student Registration Portal](#)

[Newnham Campus RegisterBlast Student Registration Portal](#)

[Seneca@York Campus RegisterBlast Student Registration Portal](#)

2. Sign in by selecting the 'Sign In' option at the top of the screen.

**Seneca**  
POLYTECHNIC

My History [Sign In](#)

### Exam Registration

**Welcome to Seneca's Newnham Campus Test Centre**

To schedule testing at another Test Centre location, select the Campus your instructor has provided testing at:

[King Campus](#)

[Markham Campus](#)

[Seneca@York Campus](#)

If you cannot find the test you are to register for, contact your instructor to determine if they have set up testing for you and that it is set at the correct campus location. Contact the Newnham Campus Test Centre if you continue to have difficulty registering, 437.312.0728

**1 Select Seneca Course Option** (required)

Select an option

**2 Choose an exam** (required)

Choose a group above

### More Information

Seneca is collecting information on this form under the legal authority of the Ontario Colleges of Applied Arts and Technology Act, and in compliance with the Freedom of Information and Protection of Privacy Act, for the purposes of the Test Centre registration process and where required, to facilitate approved student accommodations. If you have any questions concerning the collection and use of personal information, please contact the Privacy Office at 416-764-0400 or email [privacyoffice@senecacollege.ca](mailto:privacyoffice@senecacollege.ca)

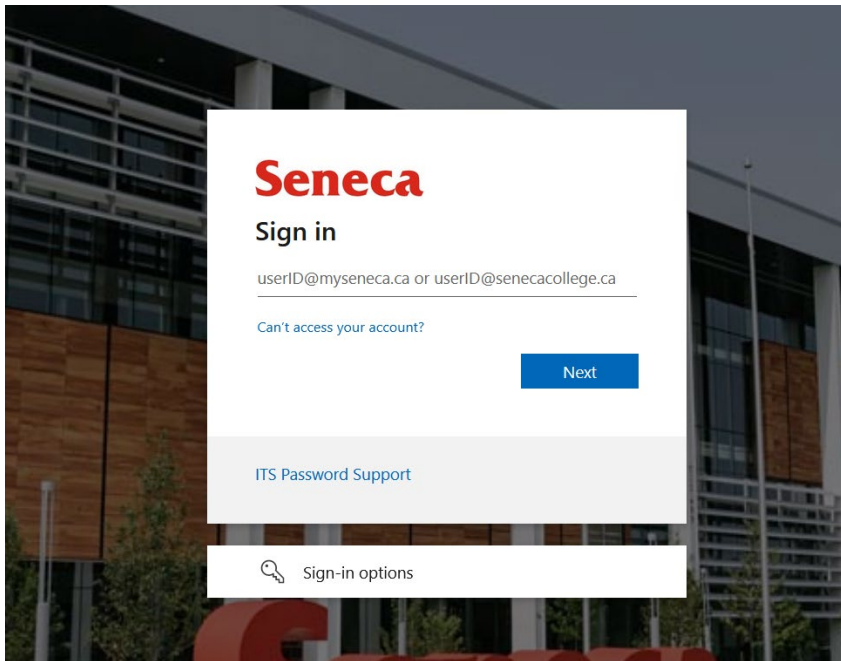
[How to Schedule](#)

[How to Reschedule](#)

[How to Cancel](#)

[Trouble Scheduling?](#)

3. If prompted, sign in with Seneca login credentials



After successfully logging in, the RegisterBlast student registration portal will display.

**Seneca**  
POLYTECHNIC

My ExamsSign Out

### Exam Registration

**Welcome to Seneca's Newnham Campus Test Centre**

To schedule testing at another Test Centre location, select the Campus your instructor has provided testing at:

[King Campus](#)

[Markham Campus](#)

[Seneca@York Campus](#)

If you cannot find the test you are to register for, contact your instructor to determine if they have set up testing for you and that it is set at the correct campus location. Contact the Newnham Campus Test Centre if you continue to have difficulty registering, 437.312.0728

- 1 Select Seneca Course Option** (required)
- 2 Choose an exam** (required)

### My History

**Course Test / Exam - Up to 2 Hours**  
Friday, February 3, 2023

[View complete history](#)

### More Information

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# How to Register for a Deferred / Supplemental Test

**Note:** an exam submission must be provided to the Test Centre by your instructor before you can register to write.

## 1. Select Seneca Course Test / Exam

Select the Seneca Course Test / Exam option from the drop-down menu.

The screenshot shows the Seneca Polytechnic Exam Registration page. The header includes the Seneca Polytechnic logo and links for 'My History' and 'Sign In'. The main content is divided into two columns. The left column, titled 'Exam Registration', contains a welcome message for the Newnham Campus Test Centre, instructions on how to schedule testing, and links for 'King Campus', 'Markham Campus', and 'Seneca@York Campus'. Below this, a numbered list indicates the steps: 1. Select Seneca Course Option (required) and 2. Choose an exam (required). A dropdown menu for step 1 is open, showing 'Select an option' and 'Seneca Course Test / Exam' (highlighted). The right column, titled 'More Information', contains a privacy notice and links for 'How to Schedule', 'How to Reschedule', 'How to Cancel', and 'Trouble Scheduling?'.

## 2. Choose your Course

Find and select **Deferred / Supplemental Exam** from the course drop-down menu.

The screenshot shows the Seneca Exam Registration page, specifically the 'Choose your course' step. A numbered list indicates the steps: 1. Select Seneca Course Option (required) and 2. Choose your course (required). A dropdown menu for step 2 is open, showing 'Select an option' and a list of course options: 'Accounting Basics I', 'Deferred / Supplemental Exam' (highlighted), 'Financial Aspects of Marketing', 'Integrated Marketing Communications', 'IT Project Mgmt. Fundamentals, Tools and Techniques', 'Management Accounting', 'RGB101 - RegisterBlast 101', 'RGB101BBB.10001.2234 - Ultra', and 'Sentiment Analysis and Text Mining'. The third step, '3', is partially visible at the bottom.

### 3. Choose a Test / Exam

- Find and select the specific Deferred / Supplemental exam within the Choose an Exam drop-down menu.
- Verify the selection by the attached instructor name.

The screenshot shows two steps in a registration process, indicated by a green vertical line with numbered circles. Step 2, 'Choose your course (required)', features a dropdown menu with 'Deferred / Supplemental Exam' selected. Step 3, 'Choose an exam (required)', features a dropdown menu with 'RGB101 Deferred Final Exam - L. Ip' selected. Below the dropdown in step 3, a list of options is visible, with 'RGB101 Deferred Final Exam - L. Ip' highlighted in blue.

### 4. Select Accommodations

Select the applicable accommodations you would like applied to this test registration. Otherwise, proceed with selecting a test date.

The screenshot shows the 'Select Accommodations' step, indicated by an orange vertical line with a numbered circle. The step title is 'Select Accommodations'. Below the title, a text prompt reads: 'Select the accommodations that you wish to use on this registration.' There are six checkboxes, each in a separate box: 'I choose not to use any accommodations on this registration', 'Alternative Testing Space - Reduced Distraction', 'AT Spell/Grammar Check', 'Calculator', 'Dictionary (word meanings not being evaluated)', and 'Extended Time One and a half (1.5x)'. To the right of the form, there is a sidebar with links: 'collection & information', 'Privacy Of email', 'privacyoffice', 'How to Schedule', 'How to Register', 'How To Cancel', and 'Trouble Shooting'.

## 5. Select a Test Date

Choose an available testing date by selecting the calendar widget.

**5** Choose a Date (required)

Thursday, July 6, 2023

**6**

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

▼

## 6. Select a Test Time

Choose from available start times by selecting the drop-down menu.

**6** Choose a Time (required)

Select an option

**7**

Select an option

8:30 AM

9:00 AM

9:30 AM

10:00 AM

10:30 AM

11:00 AM

11:30 AM

12:00 PM

12:30 PM

1:00 PM

1:30 PM

2:00 PM

2:30 PM

3:00 PM

Exam Start Time

## 7. Complete Student Information

Finish filling in student information by entering in 9-digit Seneca ID number.

7

### Who is taking this exam?

**Seneca students must login with their Seneca credentials before registering for testing**

First Name (required)

Last Name (required)

Email (required) @myseneca.ca

Student ID Number (required) ?

## 8. Read and agree to the Test Centre Guideline Acknowledgement

- Select the check box below the acknowledgement.
- Select the 'Add to Cart' button to add registration.

8

### Test Centre Acknowledgement

Students are required to follow these procedures:

- provide identification in the form of a Seneca OneCard, virtual Seneca OneCard or government-issued photo identification (provincial health cards are not accepted)
- the Test Centre does not provide any testing aids including calculators, dictionaries, writing instruments, etc.

☐ I agree to follow the above guidelines

Acknowledge Above Requirements

Add to Cart

## 9. Complete Test Registration

a) If another test / exam registration is needed, select the **'Add Another Exam'** option and repeat the previous process.

b) Select the **'Complete Registration'** button to complete your registration(s).

The screenshot shows the Seneca Polytechnic registration interface. At the top is a red header with the Seneca logo and navigation links for 'My Exams' and 'Sign Out'. Below the header is a green banner with the text: 'Added to cart. Please note, your registration is not complete until you click the button below.' The main content area is divided into two columns. The left column, titled 'Your Cart', displays 'RGB101 Final Exam - L. Ip' for \$0.00, scheduled for Monday, August 28, 2023, at 10:00 AM. It includes a field for a promo/voucher code and an 'Apply' button. Below this, it shows 'Total exam fees' as \$0.00 and a green 'Complete Registration' button. A red '+ Add Another Exam' link is also present. The right column, titled 'Exam Cart', shows the same exam details and a red 'Complete Registration' button. Below the exam cart is a 'My History' section showing a previous exam: 'RGB101 Midterm 2 - L. Ip' on Thursday, July 6, 2023.

## 10. Registration Confirmation

Once you have completed your registration, a confirmation message will appear on screen with registration details and a confirmation email will be sent to your Seneca email.

The screenshot shows the Seneca Polytechnic registration confirmation page. At the top is a red header with the Seneca logo and navigation links for 'My History' and 'Sign In'. The main content area is divided into two columns. The left column features a large grey box with the text: '[Name], your registration is complete!'. Below this, it displays the exam details: 'RGB101 Final Exam - L. Ip' for Monday, August 28, 2023, at 10:00 AM. It lists the group as 'Seneca Course Test / Exam > RGB101 - RegisterBlast 101 > RGB101 Final Exam - L. Ip', the location as 'Markham Campus Test Centre, Room: M190', and the exam number as '498408'. It also shows the student ID number '987654321'. A section titled 'Students are required to follow these procedures:' lists several rules: provide identification (Seneca OneCard or government-issued photo ID), no testing aids (calculators, dictionaries, etc.), electronics and valuables must be in an integrity bag, no wristwatches, no food (only water in clear containers), no backpacks/briefcases, and no coats. The right column, titled 'Success', features a red 'Return to Main Page' button.