

Office of the Registrar

Telephone: 416.764.9900

Email: theservicehub@senecapolytechnic.ca

Important Academic Dates: senecapolytechnic.ca/registrar/dates

Seneca

Withdraw Form: Full-Time Program

Last Name

First Name

Withdrawal
from which term:

Fall

Winter

Summer

Student ID Number

Current Program

()
Preferred Phone Number

Seneca Email Address

Alternate Email Address

Reason for Withdrawal: Please select one reason for withdrawal from the following list:**Academic Reasons:****Academic:**

- ☐ Program does not meet expectations
- ☐ Academic difficulty
- ☐ Transfer to other college or university
- ☐ Return to high school
- ☐ Other academic (please specify)

Non-Academic Reasons:**Personal:**

- ☐ Health ☐ Career goals changed
- ☐ Family Distress ☐ Loss of Motivation
- ☐ Other personal (please specify)

Financial:

- ☐ Applied to OSAP but no financial assistance awarded
- ☐ Insufficient financial assistance from OSAP
- ☐ Financial Pressure ☐ Other Financial (please specify)

Employment:

- ☐ Employment not related to your program
- ☐ Employment related to your program
- ☐ Seeking employment
- ☐ Other (please specify)

- ☐ I understand that if I am withdrawing from the College after the 10th day of scheduled classes and my fees have not been paid in full, the fees must still be paid.
- ☐ I understand that overdue accounts will be sent to a collection agency if arrangements for payment have not been made.
- ☐ I understand that if I am in receipt of OSAP funds, any refund due to me may be sent back to the National Student Loan Service Centre to repay a portion of my student loan (Domestic students only).

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

Personal information on this form is collected in accordance with sections 21, 39 and 49 of the *Freedom of Information and Protection of Privacy Act* and under the legal authority of the *Ministry of Training, Colleges and Universities Act*, R.S.O. 1990, and the *Ontario Colleges of Applied Arts and Technology Act*, 2002, Regulation 34/03, and may be used and/or disclosed for administrative, statistical and/or research purposes of the College and/or the ministries or agencies of the Government of Ontario and the Government of Canada. If you have any questions concerning the collection and use of personal information, please contact the Privacy Office at 416.764.0400 or email privacyoffice@senecapolytechnic.ca.

Date

For OFFICE USE ONLY:

Withdrawal Term: _____

Program Action: _____ ☐Action Reason: _____ ☐

Registration Advisor

Date Processed