

# Vulnerable Sector Check (VSC) - MES

Version 5

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## What is a Vulnerable Sector Check (VSC)?

This is a police screening required for individuals who will be working or volunteering with vulnerable populations, such as children, youth and adults with disabilities. As a placement student in the MES program, VSC is required by most of our hosts.

The application process may take 4-12 weeks or longer, depending on the police region. It must be completed based on your primary address. You **MUST** start this process now, so that the documentation is received in time for the placement.

## How to obtain a VSC?

You must apply through the local police region of your current address. The application process differs for each police region and the procedures could be updated from time to time. Please follow the link below and refer to the website for the most up-to-date instructions.

- **Durham Regional Police**
- **Halton Regional Police**
- **Hamilton Police**
- **London Police**
- **Niagara Regional Police**
- **Ontario Provincial Police**
- **Peel Regional Police**
- **Toronto Police Service**

To submit an application, click on this link <https://www.tps.to/police-checks> to access the application site and click on 'Register for an Adult Police Record Check-Fill out Form' (if you have already registered, click on 'Already Have An Account' to log in). When you register your account, you will be required to fill out your information on the registration page.

Once completed, click on the **Process my Registration** button. Once registration is complete, you will be taken to a new page that will display your Username as well as your Temporary Password. (Please note that you will also receive this information to your email that you had provided in your registration.)

Please refer to the MFP501 course page on Blackboard or reach out to Camille Bayarcal ([camille.bayarcal@senecapolytechnic.ca](mailto:camille.bayarcal@senecapolytechnic.ca)) for the agency code.

- **York Regional Police**

\*\*\* Some regions may require a supporting letter issued by Seneca College for the application. Please use your Seneca email to send an email request to Camille ([camille.bayarcal@senecapolytechnic.ca](mailto:camille.bayarcal@senecapolytechnic.ca)) and he will be able to assist you.

### **Frequently Asked Questions**

*If I had a VSC result from my previous job or volunteer work, do I need a new one for my placement?*

- It depends on your host and the issue date of your previous one. Since the police record checks result can change from day to day, the expiry date is determined by the placement host. Some employers may accept a police check that is three to six months old, while others may require a new one. Please check with us if you have any concerns.

*Revised: June 2025*