

# TIPS FOR SUCCESS

Version 4

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## Tips for Success

### EMAIL

Use Seneca email only. Sign all your emails with the below information (create signature block):

- name
- email
- student number
- program, semester

### DOCUMENTS

Keep all completed field placement documents confidential and in a secure folder. You are required to bring all original documents everyday to your field placement. Please do not email us any confidential documents.

### QUESTIONS?

If you have any questions, please [email us](#) or [book a one-on-one meeting](#) with us to discuss your specific progress in preparing for your field placement. We encourage you to book early to meet deadlines.

Stop by the School of ECE office, Newnham Campus - D4020; King Campus – GH2014

[senecaecefieldplacements@senecapolytechnic.ca](mailto:senecaecefieldplacements@senecapolytechnic.ca)

For more information on the programs in Seneca's School of Early Childhood Education,

please visit: [School of Early Childhood Education \(ECE\)](#)

## **Tips for success at Field Placement**