### **Reset Your Former Student Portal Password**

Version 2

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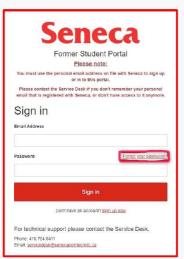
### **About**

- Resetting your password on the Former Student Portal will allow you to log in with a new password on future log in attempts.
- A password reset may assist with some common log in issues or with accessing your account.
- Please make sure your e-mail address matches Seneca's records. If not, please contact the Registrar's Office.

### **Resetting Your Password**

Step 1 Navigate to the Former Student Portal Log in Page

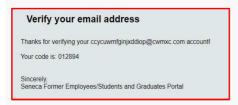
Step 2 Click on Forgot your password?



Step 3 Enter the e-mail address associated with your account and click Send verification code



#### Step 4 Check your e-mail and copy the verification code



Step 5 Return to the Former Student Portal.

- Enter your verification code.
- Click Verify code.



Step 6 Enter and confirm your new password.

- Complete the I'm not a robot CAPTCHA
- Click Continue



Step 7 Enter the 6-digit code from your authentication app and click Verify



• If successful, you will be logged in and can now access the Former Student Portal.



## **Frequently Asked Questions**

For a complete list, please visit the Former Student Portal F.A.Q.

# **Troubleshooting**

- I receive an error that my e-mail is not linked to a former student
- I have lost or can no longer access the Multifactor Authenticator tied to my former student portal account

tags: former-student, fsp