

Prompt PLARS

Version 4

Published 6/20/2025 by [Danielle Totino](#) Last updated 8/8/2025 3:09 PM by [Danielle Totino](#)

What is Prompt PLAR?

A Prompt PLAR (Prior Learning Assessment and Recognition) is a streamlined process that allows candidates to receive credit for their previous learning experiences more quickly. At Seneca, certain courses are designated for this expedited review. This means candidates can get their credits faster and move forward with their studies more efficiently.

PLEASE NOTE: You are required to **complete and submit the [PLAR Application Form](#)** to the Transfer Credit and PLAR Office at theservicehub@senecapolytechnic.ca **before submitting a Self-Assessment form**. Your application will be reviewed to determine if you meet the PLAR preliminary eligibility requirements and you will be contacted with next steps.

Please note that any determined use of Generative Artificial Intelligence or unauthorized third-party (human or technical) with the production of the supporting documents will result in an Academic Integrity Warning on your student account. Any additional attempts in which Generative Artificial Intelligence is found to have been used or an unauthorized third party will result in an Academic Integrity Offence on your student account and a ban from applying for PLAR.

Eligible Courses for Prompt PLAR

The following courses are eligible for Prompt PLAR consideration.

Core Courses - Program Specific

[Office Administration – Executive \(EXS\)](#)

[Office Administration – Health Services \(MES\)](#)

[Office Administration – Legal \(LES\)](#)

Office Administration – Executive (EXS)

- **BCM111 – Business Communications**
 - [BCM 111 PLAR Self-Assessment Form.pdf](#)
- **CPD501 – Career and Professional Development**
 - [CDP 501 PLAR Self-Assessment Form.pdf](#)
- **DPW111 – Introduction to Document Production**
 - [DPW 111 PLAR Self-Assessment Form.pdf](#)
- **DPW311 – Intermediate Document Production**
 - [DPW 311 PLAR Self-Assessment Form.pdf](#)
- **DPW511 – Advanced Document Production**
 - [DPW 511 PLAR Self-Assessment Form.pdf](#)
- **ECS111 – Email and Calendaring Software**
 - [ESC 111 PLAR Self-Assessment Form.pdf](#)
- **ICP111 – Computer Presentation Software**
 - [ICP 111 PLAR Self-Assessment Form.pdf](#)
- **OPR112 – Office Procedures**
 - [OPR 112 PLAR Self-Assessment Form.pdf](#)
- **SDE311 – Spreadsheet Software**
 - [SDE 311 PLAR Self-Assessment Form.pdf](#)
- **TRT311 – Transcription Techniques**
 - [TRT 311 PLAR Self-Assessment Form.pdf](#)

Office Administration – Health Services (MES)

- **BCM111 – Business Communications**
 - [BCM 111 PLAR Self-Assessment Form.pdf](#)
- **CPD501 – Career and Professional Development**
 - [CDP 501 PLAR Self-Assessment Form.pdf](#)
- **DPW111 – Introduction to Document Production**
 - [DPW 111 PLAR Self-Assessment Form.pdf](#)
- **DPW311 – Intermediate Document Production**
 - [DPW 311 PLAR Self-Assessment Form.pdf](#)
- **DPW511 – Advanced Document Production**
 - [DPW 511 PLAR Self-Assessment Form.pdf](#)

- **ECS111 – Email and Calendaring Software**
 - [ESC 111 PLAR Self-Assessment Form.pdf](#)
- **ICP111 – Computer Presentation Software**
 - [ICP 111 PLAR Self-Assessment Form.pdf](#)
- **OPR112 – Office Procedures**
 - [OPR 112 PLAR Self-Assessment Form.pdf](#)
- **SDE311 – Spreadsheet Software**
 - [SDE 311 PLAR Self-Assessment Form.pdf](#)
- **TRM511 – Medical Transcription**
 - [TRM 511 PLAR Self-Assessment Form.pdf](#)
- **TRT311 – Transcription Techniques**
 - [TRT 311 PLAR Self-Assessment Form.pdf](#)

Office Administration – Legal (LES)

- **BCM111 – Business Communications**
 - [BCM 111 PLAR Self-Assessment Form.pdf](#)
- **CPD501 – Career and Professional Development**
 - [CDP 501 PLAR Self-Assessment Form.pdf](#)
- **DPW111 – Introduction to Document Production**
 - [DPW 111 PLAR Self-Assessment Form.pdf](#)
- **DPW311 – Intermediate Document Production**
 - [DPW 311 PLAR Self-Assessment Form.pdf](#)
- **DPW511 – Advanced Document Production**
 - [DPW 511 PLAR Self-Assessment Form.pdf](#)
- **ECS111 – Email and Calendaring Software**
 - [ESC 111 PLAR Self-Assessment Form.pdf](#)
- **ICP111 – Computer Presentation Software**
 - [ICP 111 PLAR Self-Assessment Form.pdf](#)
- **OPR112 – Office Procedures**
 - [OPR 112 PLAR Self-Assessment Form.pdf](#)
- **SDE311 – Spreadsheet Software**
 - [SDE 311 PLAR Self-Assessment Form.pdf](#)