Transfer Credit Report

Version 2

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Transfer Credit Report

1. Log in to Student Home.

2. Under “Academic Records” select “View Transfer Credit Report” from the menu.

3. The Transfer Credit Report displays the **name of the institution** you are requesting to receive credit from, as well as the **Seneca program** to which the credit applies.

Each course will indicate one of the following credit results:

- **Pending** – the course is being evaluated by the applicable program of study for possible transfer credit
- **Declined** – transfer credit has not been granted. This is normally related to course content being assessed as not equivalent to a Seneca course in your program of study, and/or the grade in the course not meeting minimum grade requirements. Refer to transfer credit policy.
- **Granted** – transfer credit has been granted towards your Seneca program. The granted Seneca course will be listed in the “Equivalent Course” column.

  Student Center

  Academic Requirements

Please note the following

One incoming course may be used to grant one Seneca course or a number of Seneca courses. For example, DGRE COMP in the “Incoming Course” identifies that COM101, CUL199, EAC199 and SOC199 have been granted because of degree completion at a previous domestic postsecondary institution. Refer to transfer credit policy.

One or more incoming course may be used to grant one Seneca course.

Generic Transfer Credits - When a course from an external institution is assessed for transfer credit, generally a specific Seneca course equivalency will be granted. However, there are situations where a course may be eligible for transfer credit, but the content does not align with a specific Seneca course. In such cases, a generic transfer credit may be granted.

There are 3 categories of generic transfer credits:

1. **Subject Specific Generic General Education Credits** - these credits may fulfill one of your general education category requirements. For example:
   - Eligible to fulfill Sciences and Social Sciences Category:
     - SOC 199, SOC 299, NAT 199, NAT 299, etc
   - Eligible to fulfill Arts and Humanities Category:
     - CUL 199, CUL 299, EAC 199, EAC 299, etc
2. **Category Specific Generic Liberal Studies Credits** - these credits may fulfill one of your liberal

studies category requirements. For example:
    - Eligible to fulfill Humanities Liberal Studies Category:
        - LSO 199, LSO 399, LSO 799, etc
    - Eligible to fulfill Sciences Liberal Studies Category:
        - LSO 299, LSO 599, LSO 899, etc
    - Eligible to fulfill Social Science Liberal Studies Category:
        - LSO 298, LSO 499, LSO 699, etc
3. **Professional Options Generic Credits -** these are less commonly granted credits and may fulfill your Professional Option requirements. For example:
    - Eligible to fulfill Diploma Level Professional Options:
        - PRO 001, PRO 002, PRO 003, etc
    - Eligible to fulfill Degree Level Professional Options:
        - PRO 100, PRO 101, PRO 102, etc

Please refer to Academic Requirements below to better understand how generic credits may apply towards your program requirements.

Drop course(s) if you receive transfer credits

If you have been granted transfer credit for a course(s) you are currently enrolled in, it is your responsibility to drop the course(s) from your record (if the credit is granted prior to Seneca's Drop Deadline). Please note that dropping a course could affect your full-time status, which in turn may impact your OSAP and tuition fees. For international students, such changes may have implications in meeting eligibility for both Post-Graduation Work Permit (PGWP) and to work on or off campus, under Immigration, Refugees and Citizenship Canada (IRCC) requirements. Students are responsible for considering these impacts and for seeking appropriate advice before applying. If you have questions or concerns, please contact your Student Advisor.

If you are a part time student, please follow the instructions on how to drop a course here.
Contact theservicehub@senecapolytechnic.ca if you have questions about how transfer credit may affect your fees.

Academic requirements

To review how transfer credits apply towards your program requirements, run an Academic Requirements Report.

The report can be run by logging into Student Home and selecting the “Academic Progress” tile, then “My Academic Requirements” in the menu.