

# Tuition Fees

Version 12

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The tuition fee framework is issued by the Ministry of Colleges and Universities (MCU) and is administered by the Registrar's Office. There are two categories of tuition fees – Domestic and International.

## Domestic Tuition Fees

Domestic tuition fees are charged to students who are defined as being Canadian citizens or persons admitted lawfully to Canada for permanent residence. The tuition fee framework is issued by the MCU and is administered by the Registrar's Office.

## International Tuition Fees

International tuition fees are charged to students who are defined as non-Canadian citizens or persons admitted under a study permit. Tuition fees for international students are established by the Seneca Board of Governors and are administered by the Registrar's Office.

## Full-Time Student

A full-time student is defined as being registered in 66.66 per cent or more of the regularly assigned number of courses per term of a full-time program or 70 per cent or more of the regularly assigned contact hours per term of a full-time program.

## Part-time Student

A part-time (partial-load) student is defined as being registered in less than 66.66 per cent of the regularly assigned number of courses per term of a full-time program and less than 70 per cent of the regularly assigned contact hours per term of a full-time program.

## Students with Disabilities

Students with permanent disabilities who require accommodation of a reduced course load due to the impact of a documented disability, may be eligible for reduced tuition fees for the

final courses needed to complete their program. Some conditions apply. Please contact the Registrar's Office for additional information.

## **Nursing – Collaborative (BSCN)**

A full time student in the Nursing – Collaborative program is defined as being registered in 60 per cent or more of the regularly assigned number of courses per term.

## **Extra Course(s)**

If a student takes more than the prescribed number of courses per term, an additional fee will be assessed for the additional course(s). Please contact the Registrar's Office for information.

## **Continuing Education Course(s)**

Fees for course(s) offered through the Faculty of Continuing Education can be found [online](#).

## **Fee Payment Deadlines**

Minimum payment must be made by the [Fees Deposit Due Date](#). The remainder of tuition payment is due on the first day of classes.

The minimum tuition fee deposit is fully applied toward tuition costs. The minimum tuition fee deposit is non-refundable. More information about [fee payments](#) is available online.

## **Late Tuition/Ancillary Fee Payment**

Fees are due by the first day of classes in the term. A late fee (penalty) of \$150 will be applied after the last day to drop courses without receiving a grade and with a refund, and is applicable to all terms. Please refer to [fee payment and enrolment deadlines](#).

Information about [financial assistance](#) can be found online.

If you are unable to make your payment by the required due date, please visit the Registration Office at your home campus to discuss your account.

## **Fee Payments**

Information and options on how to pay fees can be found [online](#).

## **Sponsored Students**

Sponsored students must provide, to the Registrar's Office, the name and branch of the sponsoring agency, and a written authorization including the counsellor's name, address and phone number. After this information is submitted, an invoice for fees will be sent to the appropriate agency.

## **Tuition Appeals**

Tuition appeals should be directed to the Registrar's Office.

## **Notice of Change of Fees**

All fees are subject to change. Seneca will make every effort to provide as much advance notice as possible to students when fees change.

## **Ancillary Fees**

A full breakdown of **ancillary fees** is available on [www.senecapolytechnic.ca](http://www.senecapolytechnic.ca).

## **Other Fees**

### **Academic Appeals**

A non-refundable fee of \$25 is charged for a formal academic appeal, for each level of appeal. The fee covers all matters under appeal, and is payable at the Registrar's Office.

### **Assessment/Placement Tests**

Applicant testing is required for some programs.

The Mature Student Test carries a one-time charge of \$55.

English Language Institute (ELI) assessment tests are scheduled on a published date each term. Students who write ELI assessment tests after the published dates will be charged a late fee of \$55.

Skills Assessment/College Placement testing is administered to place admitted students in the appropriate level of Mathematics. Students who write the skills assessment/college placement test(s) after the published deadline, will be charged a late fee of \$30.

## **Auditing**

Courses which are audited cannot be taken for academic credit, there are no examination or evaluation privileges, and in no instance may credit standing be obtained for a course which has been audited.

Application to audit a course must be made through the Registrar's Office. Tuition fees will be equal to the regular tuition fees associated with that course when taken for credit purposes.

## **Work-Integrated Learning**

All work-integrated learning programs are charged an additional, non-refundable, administrative fee of \$495. This fee is charged in the term in which the first Work Term Preparation course is scheduled, at the rate of \$495 per work term.

## **Replacement Credential**

The fee for a [Replacement Credential](#) is \$55 plus HST.

## **Learning Materials, Equipment and Clothing Retained by the Student**

A listing of the costs of learning materials, equipment and clothing retained by students will be sent to all new and returning students. These expenses are not tax deductible and are not recorded on T2202A tax receipts.

## **Official Transcript(s)**

There is a charge of \$10 plus \$1.30 H.S.T. per official [Transcripts](#).

## **Prior Learning Assessment**

Prior Learning Assessment (PLA) evaluates experiential learning.

An assessment fee of \$119 is charged for each course, portfolio assessment or challenge evaluation assessed through prior learning assessment.

## **Returned Cheques/Credit Card Irregularities**

A \$35 fee is charged for returned cheques or credit card irregularities.

## Supplemental Examinations

A Promotion Committee may recommend “Supplemental Privilege” (for full-time students – in no more than two courses in a five course term) for a student who has failed to meet the minimum requirements for a course. The privilege entitles the student, on payment of a fee, to write an examination in that course or to complete other prescribed work as directed by the Promotion Committee. [See fee policy](#).

The non-refundable fee for a supplemental examination is \$15 per supplemental examination.

## T2202A Tax Receipts

A \$10 fee plus \$1.30 HST is charged for a duplicate or replacement [T2202 Tax Receipts](#).

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