T2202 Tax Receipts

Version 13

Published 11/11/2021 by Gerald Encabo Last updated 2/5/2025 7:52 PM by Mimi Janjic

---

General Information

You can access and print your T2202 form via Student Home.

If you no longer have access to Student Home, you can access your T2022 Tax Receipts by logging into your Former Student Portal.

If Your Address has Changed

There are three ways to advise the College of an address change:

1. Change your address online through Student Home
2. Complete an Address Change Form or Name Change

For Children's Programs (camps), retain your original Confirmation of Registration form for income tax purposes. No other receipt will be issued.

Official receipts for income tax purposes for tuition fees paid for qualifying courses taken during the preceding calendar year are available on Student Home, normally in late February. In accordance with Revenue Canada regulations, official receipts (T2202 Forms) are issued only for tuition fees totalling more than $100.00. Materials and administrative fees are not eligible for tax deduction.

Tax Receipts: Common Questions and Answers

Frequently Asked Questions

SIN/ITN Number

The Canada Revenue Agency (CRA) requires all designated educational institutions in Canada to file T2202 Tuition and Enrolment Certificate forms as well as T4A (if applicable) with the CRA and to make them available to students by the end of February of the following year. In order to file this information, a SIN/ITN number is required for all students.

Subsection 237 of the Income Tax Act requires that you provide your SIN, upon request, to the preparer of the tax information slip. For more information on this requirement, as well as other information for students and income tax, please visit the CRA website via the following links:

- Social Insurance Number (SIN)
- Students and Income Taxes

View our Privacy Notice or access the "SIN/ITN Number" link on Student Home under the "Profile" tile.

You can use this page to enter your SIN number, or in the case of a temporary SIN/ITN, update the number and/or expiry date. If you are experiencing any difficulties with this page or for any other changes, please contact The Service Hub.

Instructions

If the SIN/ITN shown below begins with 999, you will need to enter your current SIN/ITN number. If you have a temporary SIN/ITN with an expiry date in the past, you will need to supply a new number and/or expiry date.

- in Student Home, select the “Profile” tile
- select the “SIN/ITN Information” link
- select the “Edit SIN/ITN” button
- enter your SIN (and expiry date, if applicable) following the format shown on the page. Note: if you have a temporary SIN/ITN (number starts with a 9), you must also enter an expiry date which can be found on your documentation from the Canadian government
- select “Save”

tags : faq, registrar-form, t2202-tax-receipts