

# E. Tuition Refunds

Version 2

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Tuition deposits, tuition, ancillary and program fees are non-refundable after the published deadline to make payment within a given term. If a student has not paid the fees in full, they will be required to pay the outstanding balance on their student account for the semester or be subject to the collections process.

Students may submit a request for a tuition fee refund in writing and with supporting documentation to the Registrar's Office.

Students who submit formal notification of withdrawal within published deadlines from a full-time postsecondary program are entitled to a refund of tuition and ancillary fees as follows:

- For domestic students who have withdrawn within published deadlines or prior to the start of term, a full refund of tuition and ancillary fees, less the designated non-refundable tuition deposit, will be issued

A full refund will be issued for any tuition and ancillary fees paid in advance for future terms. Students who have paid for future terms will be eligible for a refund for future terms if they formally withdraw before the start of classes. Students who formally withdraw from courses after published deadlines from the start of the term will be entitled to a full refund of any fees paid in advance for subsequent terms.

A tuition fee refund may be considered outside the normal timeframes in extenuating medical or personal circumstances. Requests must be submitted in writing with supporting documentation (Review withdrawal procedure). Should such a refund be granted, it may be a prorated calculation upon the length of time of attendance.

tags : domestic-students, fee-policy