Windows 10 and file management

Version 4

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Lesson 1

- 1. Configuring a Bluetooth keyboard, mouse, and other peripherals
- 2. Configuring a Bluetooth keyboard, mouse, and other peripherals
- 3. Configuring a Bluetooth keyboard, mouse, and other periperals

Lesson 2

- 1. Working with the Calendar from the clock taskbar icon in Windows 10
- 2. Use the Start menu to launch applications
- 3. Delete files and folders
- 4. Using the File Explorer ribbon and customizing File Explorer
- 5. Interacting with windows, menus, and ribbons
- 6. Multitasking to switch between multiple applications
- 7. Configuring Windows updates
- 8. Sign in options and the lock screen
- 9. Access the task manager, Quick Link menu and control-alt-delete

Lesson 3

- 1. Configure desktop apps
- 2. Manage default printers
- 3. Add printers and printing
- 4. Monitor and manage printers

Lesson 4

- 1. Configure name resolution
- 2. Use libraries to manage files and folders
- 3. View and change ownership permissions
- 4. Creating, copying, moving, and renaming files and folders 1
- 5. Creating, copying, moving, and renaming files and folders 2
- 6. Creating, copying, moving, and renaming files and folders 3
- 7. Work with files and folders
- 8. Work with Windows libraries
- 9. Searching for files

Lesson 5

- 1. Desktop personalization
- 2. Uninstalling applications
- 3. Uninstalling applications
- 4. Software uninstallation
- 5. Backing up your files 1
- 6. Backing up your files 2
- 7. Backing up your files 3
- 8. Windows 10 recovery options
- 9. Overview of system recovery options
- 10. Windows 10 recovery options
- 11. Traditional backup and recovery options
- 12. Reset this PC
- 13. Resetting Windows
- 14. Windows reset on boot

Practice

Windows 10 Practice Assessment Files:

Windows Practice

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