

# Tools for Online Learning

Version 2

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## Your First Day, Learning Online

Watch our [orientation video](#) for a quick tutorial on how to go online and access your classes, how to navigate Blackboard, and more.

## Blackboard Ally

A tool for students to gain access to alternative formats of BlackBoard course files that work for different devices, learning needs and preferences. For more information, view [Blackboard Ally](#).

## Free Software for Students

All full-time students at Seneca can use the following software for free:

- [Microsoft Office 365](#)
- [Adobe Creative Cloud](#)
- [Trend Micro Internet Security](#)

Additional apps are available for Windows users through [MyApps](#).

Students may download Windows 10 through [Seneca Software Centre](#).

## Seneca Tools for Online Delivery

- [Blackboard Collaborate](#): Students will be able to join Collaborate sessions through their Blackboard course sites.
- [Big Blue Button \(BBB\)](#): A web conferencing tool that instructors may use for online lessons.
- [MS Teams](#): A communication and collaboration platform that brings everything together in a shared workspace within Office 365.

- **WebEx:** A collaboration tool used for online meetings, conference calls or online classroom sessions as needed.
- **Zoom:** A collaboration tool used for online meetings, conference calls, or online classroom sessions as needed.

## Netiquette for Online Sessions

When you become involved with online discussion groups, remember that there are acceptable rules of behaviour to follow during this online meeting. It is important to know the proper code of behaviour when using this technology. Here is [a module on netiquette](#), which is about etiquette during online sessions.

## Technical Requirements

Please see our [Technical Requirements for Online Courses](#) page for more details on the hardware and software you may need.

## Submitting Assignments

Students may be required to submit assignments through Blackboard:

- [Accessing and submitting assignments](#)
- [Submitting assignments using Safe Assign](#)

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