## RegisterBlast information for Seneca students

Version 33

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# Faculty, please visit the Test Centre's Faculty space for testing procedures and contact information

\*\*Note: You will receive an email with the subject line: "Test Registration Reminder".

Follow the instructions below to register for your test.\*\*

Testing at the Test Centre is available to Seneca students with approved academic accommodations or who have missed tests for on-campus testing. Once your Instructor has submitted testing for you and if you intend to write at the Test Centre, using the RegisterBlast system; you are required to schedule (register) a test date and time within the testing period outlined by your Instructor. Tests / exams must be scheduled no later than 2 days (48 hours) before a test date.

Students requiring academic accommodations must make arrangements through Accessible Learning Services.

#### How to Access the RegisterBlast Platform

Select the link below for a visual guide on how to access the RegisterBlast student registration portal.

How to Access the RegisterBlast Student Registration Portal.pdf

### How to Schedule (Register) a Test Date

Select the link or video below to view a step-by-step visual guide on how to access and schedule testing through the RegisterBlast student registration portal.

How to Register (Schedule) for a Test Date.pdf



**Note:** If you see a "All timeslots are full" message, this is due to the chosen test date falling outside of the required 2 day / 48 hour in advance registration window. Contact Us.

**Privacy Information** 

#### Deferred / Supplemental Testing - If Your Course has Ended

Select the file link for an informational guide on accessing the RegisterBlast registration portal and registering for deferred or supplemental testing after your course has ended and you no longer have access to the course in Blackboard.

Deferred Supplemental Exam Registration Guide.pdf

#### **Exam Reviews**

Select the file link below for an informational guide on accessing the RegisterBlast student registration portal and how to schedule an exam review.

Access and Registration Guide - Exam Review.pdf

### **Missing Test Submission**

Seneca students with accommodated testing that was not submitted by your course instructor to the Test Centre upon arrival, view the Missing Test Submission page for more detailed information.