How to Complete the Skills Assessment

Version 18

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In person at the Test Centre.

You can walk-in during the Test Centre's hours of operation at King, Newnham, or Seneca@York campus. **No appointment is needed.** The assessment is 1-hour. You will need to bring a physical piece of government issued photo identification and your Seneca login credentials.

Remotely online through the Examity platform

Seneca has partnered with Examity, an online proctoring service, to help you complete your Skills Assessment remotely.

To test you will need to have a reliable internet connection, webcam and audio capabilities, a piece of government-issued photo identification (such as a driver's licence, passport, photo card etc.) and you will need to know your Seneca login credentials.

Within your mySeneca email account, you will have a message from donotreply-V5@examity.com, which contains your Examity log in credentials. If you do not see an email from donotreply-V5@examity.com, check your junk folder.

IMPORTANT: To correctly bookmark the Examity platform URL: select the **Bookmarks** option within your browser, **Bookmarks manager**, add new bookmark, and paste in the Examity URL (provided within the email message from donotreply-V5@examity.com.) in the URL field. **OR** access the Examity platform by selecting the provided URL within the email message from donotreply-V5@examity.com.

Creating an Examity Profile Account

Select the two links below and follow the instructions to create your password and schedule your Skills Assessment appointment with Examity.

How to Create an Examity Password

How to Schedule your Skills Assessment Appointment with Examity

Rescheduling or Cancelling an Appointment

If you are unable to attend your scheduled appointment, please cancel prior to the appointment date to avoid a possible **rescheduling fee.**

Reschedule or cancel your online Skills Assessment appointment from your Examity account. View Examity's Scheduling Guide for detailed information.

Navigating the Examity platform

For detailed information on navigating and completing the Skills Assessment on the Examity platform, view Examity's Live Proctoring Test-taker Guide

Technical Assistance

For technical assistance with the Examity platform, view Examity's Troubleshooting Guide

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