

Information for International Students

Version 12

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Field placement in the ECE program is considered work experience. In addition to your Study Permit, you will need to have a Co-op Work Permit in order to start field placement. Please apply for your Co-op Work Permit when you apply for your Study Permit. Please read the guide below carefully. To request for a Seneca Letter to support your Co-op Work Permit application, please request complete the [Student Request Form for Seneca Letter](#). You will be email the Seneca Letter shortly.

[Visa and Permits | I am an international student | Seneca Students \(senecapolytechnic.ca\)](#)

Please contact Seneca International Student Advisers and visit the following Seneca sites:

[Co-op Work Permits \(for student in Canada\)](#)

[Visa and Permits](#)

[Co-op Work Permit for International Students – Guide to Applying](#)

[Insurance](#)

Vulnerable Sector Screening Police Check:

International students must apply for a Vulnerable Sector Screening Police Check as soon as you arrive in Canada. A Vulnerable Sector Check (VSC) is required for individuals who will be working or volunteering with vulnerable people. A vulnerable person is someone under 18, or an individual who may be unable to take care of themselves, or unable to protect themselves from harm or exploitation by people in a position of authority or someone they trust. You should apply at least two months prior to your semester starting. As processing times may fluctuate due to volume and time of year, do not delay (**can take up to 10 weeks to process**). VSC are considered valid for six months from the date of issuance and must also be valid for the duration of the field placement semester. Please provide identification and proof of Canadian address.

Medical:

If your country does not administer some of the required immunizations, you must complete them once you arrive in Canada. Please visit [Seneca International Health Services](#) for further support. You may also use Morcare www.morcare.ca that will guide you to finding a clinic that direct bills. You may search for a health care provider by [map](#). Please review the [FAQ - Frequently Asked Questions](#) for further details. MorCare representative is available on campus, in person to answer your inquires in [Seneca Student Hub](#).

"Immigrant and work Medical exams" is not eligible. When submitting a medical invoice to Morcare, students will need to include their [Seneca Co-op Work Placement Letter](#) along with the [Seneca Medical Assessment Form](#)

For co-op related claims, it's best to submit both a co-op letter (**attach co op placement confirmation**) and the document stating the required medical tests (**attach notice of medical requirements**)

This is in section 2 of the claim form.

Is your claim related to any of the following?	
<input type="checkbox"/> Co-op Work Placement for School (Attach co-op placement confirmation)	<input type="checkbox"/> School Program (ECE, Nursing etc.) (Attach notice of medical requirements)

Students must include their [Seneca Co-op Work Permit Letter](#) and a copy of [Seneca Medical Assessment form](#). They don't not need another Seneca letter.

Health Insurance - **Morcare**

As an international student enrolled in a full-time professional program at Seneca, you have mandatory health insurance (covered by **Morcare**) included as a charge in your **tuition fees**. You will be automatically included in the health insurance plan for the current academic year, depending on your program start date.

You are expected to pay any outstanding balance at the start of your term. You can find this information under the Financial Account section in Student Home. You will need to log in with your student username and password to access [Student Home](#).

Seneca hosts information sessions throughout the year to help you understand your coverage. [View an on-demand Morcare session](#).

- Most international students have early arrival coverage, which means that if this is your first time being insured by Morcare/Seneca, your coverage begins 30 days prior to the first day of their enrollment period.
- However, your insurance or medical card will not be available until Morcare can verify their enrollment after Day 5 when your enrollment report is sent by Seneca to them to activate the your insurance.
- This means that students are responsible for paying upfront and submitting your claim once your insurance is officially activated.

- International Student Services is working with Seneca Medical Centre. They would send a list of students who made an appointment with them prior to their insurance activation. They will assist them in verifying their enrollment and payment, after which they would not charge the students but directly bill Morcare once their insurance is activated.
- MoreCare may require Seneca Co-op letter to confirm your Seneca enrollment. Please complete the [Seneca Request Form](#) to obtain your letter.
- When claiming insurance, provide a copy of your Seneca Co-op Letter and the Seneca Medical Assessment form.

[Connect With International Student Services](#)

To arrange for a virtual meeting with an immigration specialist, contact: theservicehub@senecapolytechnic.ca or by phone at 416.764.9900, to have a case opened.

[Join the Q & A with international student immigration specialists on Mondays](#)

[Join the Q & A with international student immigration specialists on Thursdays](#)

Note: There will be no sessions on Statutory holidays or Seneca's declared holidays

Seneca International Services:

For further support, please connect with [Seneca International Student Services](#).