

# NEW! Book a virtual appointment with The Service Hub

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Full-time students can now book a virtual appointment with a Service Hub Representative and get live, one-on-one support over a Microsoft Teams video call.

To book a virtual appointment:

1. Visit [The Service Hub portal](#).
2. Click **Log in** and log in using your Seneca credentials.
3. Click **Book Appointment** at the bottom of the page.

You will receive an email reminder of your appointment 24 hours prior to your scheduled appointment time, and again one hour before. Please arrive on time! You have a 5-minute grace period after your scheduled time before your appointment is considered a no-show.

Can't make it? We understand! To reschedule your appointment, cancel your existing appointment at least one hour in advance and re-book through The Service Hub Portal. Please keep in mind you can only book one appointment slot within a two-week window.

This service is available during The Service Hub's hours of operation, Monday to Friday, 8:30 a.m. to 7 p.m.

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