

Enrolling for Student Multi-factor Authentication using Number Matching

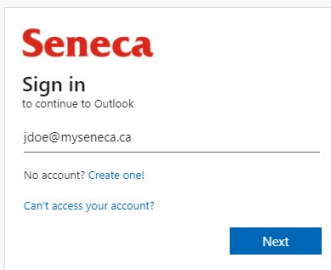
Version 2

Published 2/21/2023 by [Nadine Chautilal](#) Last updated 1/19/2024 8:20 PM by [Truc Chau](#)

Start by getting the app

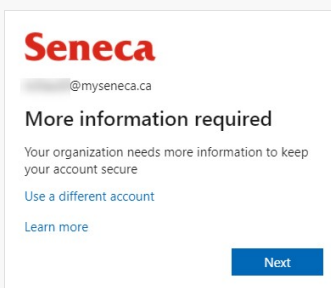
On your phone, install the Microsoft Authenticator app. [Download now.](#)

1. Go to <https://myid.senecapolytechnic.ca/mfasetup>
2. Enter your **Seneca email address** and click Next



The screenshot shows the Seneca sign-in page. At the top is the Seneca logo. Below it, the text reads "Sign in to continue to Outlook". There is an input field containing the email address "jdoe@myseneca.ca". Below the input field, there are two links: "No account? Create one!" and "Can't access your account?". At the bottom right, there is a blue "Next" button.

3. Enter your **password** and click Sign In
4. You will see More information required and click Next



The screenshot shows the Seneca "More information required" page. At the top is the Seneca logo. Below it, there is a greyed-out input field containing "@myseneca.ca". The text reads "More information required". Below this, it says "Your organization needs more information to keep your account secure". There are two links: "Use a different account" and "Learn more". At the bottom right, there is a blue "Next" button.

5. Now you will setup your Microsoft 365 sign-in for 2 step authentication.
6. To get started, download and install the Microsoft Authenticator app on your device. When completed, click Next

Keep your account secure

Microsoft Authenticator



Start by getting the app

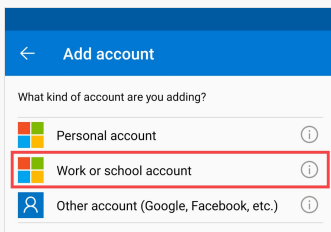
On your phone, install the Microsoft Authenticator app. [Download now](#)

After you install the Microsoft Authenticator app on your device, choose "Next".

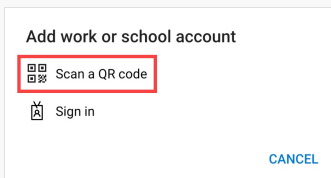
Next

7. Open the Microsoft Authenticator app on your device and click the plus icon on the top right to add an account

8. Select Work or school account



9. Select Scan a QR code



10. On your computer, click Next

Keep your account secure

Microsoft Authenticator



Set up your account

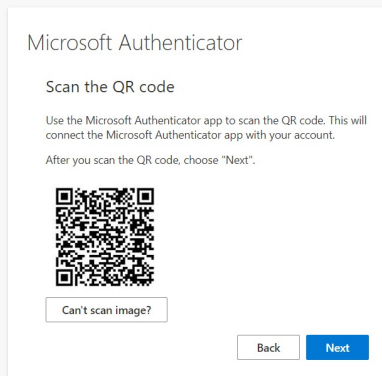
If prompted, allow notifications. Then add an account, and select "Work or school".

Back

Next

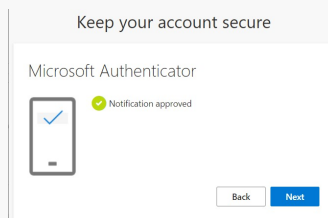
11. Using the Authenticator app to scan the QR code and click Next.

Keep your account secure



12. Approve the number matching

13. Once the mobile app has been configured for notifications and verification codes, click **Next**



14. Once the verification was successful, Click Done.

Additional Information

Here is a list of additional resources to help you learn about Microsoft Authenticator:

1. Refer to the [Frequently Asked Questions](#).

tags : mfa, multi-factor